



BSB80515 GRADUATE CERTIFICATE IN MANAGEMENT (LEARNING)

CRICOS Course Code: 102293M

National Qualification Code: BSB80515

Course Duration: 25 Weeks (Includes term breaks)

Delivery arrangement: Face to Face and Online

Next start dates: See website for details or contact admissions

COURSE DESCRIPTION

This qualification reflects the roles of individuals who apply substantial specialised skills and knowledge in the field of learning and capability development. In these roles they make significant high level independent judgements in major planning, design, operational and management functions within highly varied or specialised contexts.

The qualification may also relate to professionals or managers in registered training organisations (RTOs) seeking to advance organisational learning and capability.

STUDY AND ENJOY MULTICULTURAL BURWOOD

Skyline International College is just 12 minutes by train from the heart of the city of Sydney. The campus is in the center of Burwood and is just 2 minutes from the Burwood train station or bus stop. Burwood is multicultural and is a destination for international students to live and work.

ENTRY REQUIREMENTS

International students must be 18 years or older and provide evidence to demonstrate both academic and English language entry requirements as follows:

Academic Requirements:

- Successful completion of Year 12 or equivalent; or other relevant school qualification/s **and**
- Successful completion of a VET qualification in Australia at Diploma level or Successful completion of an Australian or overseas Tertiary level course such as a Bachelors level degree

A student interview may be conducted prior to enrolment to verify suitability for BSB80515 Graduate Certificate in Management (Learning).

English Language Requirements:

- Academic IELTS 5.5 overall, no less than 5.0 in each band, or upper intermediate, or EAP from approved ELICOS/ESL centre

Any AQF qualification at the Certificate IV level or above in any discipline area delivered and assessed in English only will be deemed as meeting the English language entry requirements.

RESOURCES REQUIREMENTS

We provide access to your course materials through eSpace (Moodle platform) and course handouts. The course materials fee is \$200.

You can buy the course textbooks and workbooks if you wish. We have computers and student access at College, required software's (eg, Microsoft suite) are installed in college computers for students to use.

VOCATIONAL OUTCOME

Occupational titles suited to our choice of electives may include:

- organisational learning and leadership manager
- workforce capability development leader
- workforce planner
- human resources development (HRD) operational manager

COURSE STRUCTURE

Our course has been designed to meet the requirements for the BSB80515 Graduate Certificate in Management (Learning). It contains 4 units of competency as follows:

- 2 core units
- 2 elective units

Unit Code	Unit Title	Core/Elective
BSBLDR801	Lead personal and strategic transformation	Core
BSBLED802	Lead learning strategy implementation	Core
BSBLDR803	Develop and cultivate collaborative partnerships and relationships	Elective
BSBINN601	Lead and manage organisational change	Elective

DELIVERY METHODS

The course is delivered across 18 weeks over 2 terms.

The delivery mode is blended delivery mode combining classroom and online delivery.

Classroom learning This blended mode means we conduct face to face delivery for 15 hours per week supplemented by structured online learning for 5 hours per week. Once you start the course, the trainers will explain how the classes will run 15 hours per week in classroom. Classroom learning includes lectures supported by power point plus visual topic content, with practice time and lots of group and oral work.

Structured online learning There is an extra 3 hours per week programmed outside of 20 scheduled contact hours where you revise and practice to reinforce classroom learning. The online learning is set up by unit and topics so it is easy for you to explore and then work through each unit of study. Some people will move more quickly through the material and others may take a bit more time depending on your confidence in the topics.

SAMPLE TIMETABLE

Day	Face to Face (15 hours/week)	Online (5 hours/week)
Wednesday	8.00 am - 4.00 pm	

Thursday	Lectures, group work, oral work, case studies, business simulation, practice	Self-Study (at your own time). Revise and practice classroom learning.
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ASSESSMENTS

Students are required to complete a range of tasks as part of the assessment requirements for each unit. Each unit assessment takes about 9-20 hours outside of class hours. Assessments methods may include:

1. Knowledge questions/tests
2. Projects.
3. Report

Within the Projects there may be a number of tasks and methods used to gather evidence of competency such as:

- Web based research and reports
- Scenarios and case studies
- Practical demonstrations observed by the Assessor
- Business simulations
- Presentations observed by the Assessor

RECOGNITION OF PRIOR LEARNING (RPL) AND CREDIT TRANSFER (CT)

RPL and credit transfer (CT) can be applied for at the time of enrolment or during orientation and the original or certified copy must be provided. A fee is payable for assessing your RPL status or processing your credit transfer, please refer to our price lists in the handbook and website. If credit is granted, international students may have their course and visa shortened.

COURSE COMPLETION

Upon successful completion of all the required units of this course, you will receive a nationally recognised qualification in BSB80515 Graduate Certificate in Management (Learning). Students who do not complete all required units may be eligible for a Statement of Attainment in partial completion of a BSB80515 Graduate Certificate in Management (Learning).

PATHWAYS

Under mutual recognition, the Qualification or Statement of Attainment awarded by Skyline International College will be recognized by other RTOs Australia wide. Upon successful completion of this course, students may choose to study:

- BSB80615 Graduate Diploma of Management (Learning) at Skyline International College.
- A postgraduate degree at universities or higher education providers that are willing to accept your credentials and experience (subject to higher education providers course entry requirements).

TRAINING AND OTHER FACILITIES

Skyline International College campus is fully equipped with required facilities including modern computer lab with internet access and required IT software's, data projector and resources borrowing facility, printing and photocopying facility and a student common area.

SKYLINE INTERNATIONAL COLLEGE CONTACT DETAILS

Suite 701, Lvl 7 and Suite 508, Lvl 5, 11-15 Deane Street
Burwood NSW 2134, Australia

Tel: 1300 807 383

Email: info@sic.edu.au Website: www.sic.edu.au

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RTO ID: 45233

CRICOS Provider Code: 03639C